University of New Haven

Professional Tutor of Math AND Possible Secondary Area

The University of New Haven is searching for a professional tutor of mathematics. The qualified candidate will hold a master's degree in math or a related subject and possess university-level teaching experience. Prior tutoring experience is preferred.

The applicant must be able to effectively tutor up through Calculus I *and* through the 200-level in either physics or chemistry *or* through Calculus III for only mathematics. An ability to tutor in statistics and quantitative analysis, economics, or engineering, through the 200-level, is an acceptable alternative secondary subject to math.

Duties will include tutoring primarily undergraduate students in the areas of math and one other subject, typically on the 100- and 200-levels. The applicant should be comfortable tutoring students individually and in small groups and recording data from those sessions. Tutors may be asked to prepare and present workshops during their scheduled shifts, preview new software, and help create in-house resources for the CLR. Tutors are expected to attend staff meetings, including a preterm meeting, utilize AccuTrac® reporting software, and address departmental goals during work periods they are not engaged in tutoring.

The position is renewable on a 15-week, contractual basis. The starting salary is $25.00/hour. The position requires an average commitment of 8-12 hours a week. Available hours range from 9:30 AM to 10 PM weekdays and partial days Friday and Sunday. One weekend and weeknight, or two weeknight shifts until 10 PM, is/are required. The tutoring positions are part time and are not eligible for University benefits or relocation expenses. An in-person interview, without travel expenses, is required. The interview requires applicants to demonstrate a working knowledge of the subject(s) under consideration without the aid of a calculator, notes, or texts to mirror conditions under which some faculty expect their students to work.

Starting Date: January 2013

Send cover letter and CV ASAP to:

Search Committee - #13-Tutors
University of New Haven
300 Boston Post Road • West Haven, CT 06516

via email to hrdept@newhaven.edu (electronic submission is preferred)

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